

**The Cosmetic  
and Implant  
Dental Center**

www.perfectsmiledds.com

**Robert B. Silvers, D.M.D.**

6921 N. Lincoln Avenue, Lincolnwood, IL 60712 (847) 675-7010

Welcome to the office of Dr. Robert B. Silvers.

We provide the highest quality of care, the very best possible treatment and the very latest and most modern equipment available.

Every effort is being made to keep dental care costs down. But many of our costs such as lab, supplier and overhead must be paid upfront. In addition, there are delays in payment from insurance companies. Therefore, we ask you to meet all your balance obligations at the time services are rendered.

Please read the information below and familiarize yourself with our office procedures and then sign and date at the bottom.

**PAYMENT POLICY**

**UNINSURED PATIENT:**

Patients who do not have dental insurance are expected to pay in full with cash, check, Visa, Mastercard, Discover, or American Express on the day that services are rendered. The only exception to this policy is when specific arrangements have been made between the staff, doctor and patient in advance, before any work has taken place.

**INSURED PATIENTS:**

Most insurance companies do not cover 100% of the cost of your treatment. Due to this fact and because of the extreme delay in receiving payment from the insurance companies, you will be asked to pay your estimated copayment including any deductible. We will assist you in filing your insurance claims, but the ultimate responsibility lies with you. After 45 days if we have not received payment from your insurance company, the balance will be due in full by you.

**CANCELLATIONS:**

Any cancellations require 48 hour notice. There will be a \$35 charge for all appointments cancelled without sufficient notice.

**CONTRACTS:**

Contracts may be set up to finance any treatment that needs to take place over a prolonged period of time. Ask our staff if you feel you would need such an arrangement.

\_\_\_\_\_  
PATIENT SIGNATURE

\_\_\_\_\_  
DATE